

Data Privacy Notice

1. Introduction

Wellcome has commissioned The Careers Research & Advisory Centre / Vitae (CRAC) to conduct research on the value of doctoral training and evidence of unmet need aligned with Wellcome's mission, and to develop a framework setting out what good doctoral training looks like and how Wellcome could support it in future.

Wellcome is acting as data controller, as defined in data protection legislation. Information on their approach can be found at: [Wellcome privacy statement](#)

CRAC is acting as data processor, as defined in data protection legislation.

2. Uses of your information

To understand doctoral training systems, funding models, unmet need and good practice, CRAC will gather information through interviews and stakeholder workshops. Findings will be summarised in project reports, presentations, framework materials and other project deliverables that CRAC will write or produce for Wellcome.

We may use AI tools, including Microsoft Copilot within our secure enterprise environment, to assist with transcription, searching and summarising interview transcripts, workshop notes and documents related to doctoral training. Any documents produced or edited using AI tools will be checked for accuracy. AI tools will only be used where relevant to improve efficiency, and we will only use the minimum amount of data necessary.

3. Legal basis for using your personal information

Under data protection legislation, a legal basis is required to process your personal information for the purposes set out above. The collection and use of your personal information will be based on you providing your explicit consent.

Consent must be a clear positive action showing that you agree to the use of your personal information. You can withdraw consent at any point if you are no longer happy with the use of your personal information for a specific reason. If you wish to withdraw consent, please do so in writing to CRAC-Vitae at: policy@vitae.ac.uk Once consent is withdrawn, we will destroy all relevant personal information unless we are relying on a different legal basis to justify keeping it. If that is the case, we will tell you in writing. Withdrawing consent does not affect the lawfulness of processing based on consent before you withdrew it.

4. What personal information we will collect

Personal information that we may collect during the research could include the following:

- Title
- Name
- Gender
- Nationality
- Qualifications
- Email address
- Country or region
- Employer or organisation
- Job title or role
- Professional views and experiences relating to doctoral training, funding, supervision, researcher development, research capacity or career pathways

5. Storage and sharing of personal information

The information you submit will be compiled by CRAC. Data from interviews and stakeholder workshops may appear in reports and other project deliverables, including presentations and framework materials. Because of the nature of the project, including its focus on doctoral training systems, funding models, country contexts and specialist stakeholder perspectives, we cannot guarantee that identification will never occur through association.

We will not pass your information to any other organisation except where required to do so by law. We will only attribute comments to you or your organisation with your explicit consent.

6. Your rights over your personal information

Once your personal information has been collected, you have certain rights in relation to that personal information. You have the right to:

- Request access to your personal information and receive a copy of it
- Request correction of any inaccurate personal information held about you
- Request for your personal information to be deleted
- Withdraw your consent for us to use your personal information

All these rights have certain limitations depending on the request and the purpose for which we are holding your personal information. To exercise any of these rights, please contact CRAC-Vitae at: policy@vitae.ac.uk

7. How we protect your personal information

CRAC has a range of security measures to protect your personal information:

- All staff are required to undertake training in data protection and information security on joining the organisation and then on an annual basis.
- Formal information security policies must be read and understood by all staff.
- Personal information is only available to members of staff who require access as part of their role.
- Our information and data systems are accredited through the Cyber Essentials scheme and the ISO 27001 standard on information security.

8. How long we will hold your personal information

CRAC is only able to retain your personal information for as long as it is needed for the purpose for which it was collected. Personal information you have shared will be retained by CRAC no longer than one month after the expected conclusion of this project, unless extended.

9. Complaints about the use of your personal information

If you are unhappy with the way in which your personal information has been handled, please contact CRAC-Vitae and we will try to resolve your issue. If we are not able to resolve the issue to your satisfaction, you can make a complaint to the data protection supervisory authority. In the UK, this is the Information Commissioner's Office.

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF. Tel: 0303 123 1113; Email: casework@ico.org.uk.

10. Changes to this privacy notice

We keep our privacy notices under regular review, and we will inform you of any changes to this notice in writing.

23 July 2026